Appendix A - Application



Consent of individual to being specified as premises supervisor

| HUAI CHIN TOH

[full name of prospective premises supervisor]



[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

PREMISE LICENSE

[type of application]

by HUAI CHIN TOH

[name of applicant]

relating to a premises licence number <u>N/A</u> [number of existing licence, if any]

for 82 BRYNYMOR ROAD, SWANSEA, SA1 4JE

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

HUAI CHIN TOH

[name of applicant]

concerning the supply of alcohol at 82 BRYNYMOR ROAD, SWANSEA, SA1 4JE

[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number CER 1412

[insert personal licence number, if any]

Personal licence issuing authority CEREDIGION COUNTY COUNCIL

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed HUAI CHIN TOH

Name (please print) HUAI CHIN TOH

Date 17/12/2021

Swansea Council is the data controller for the personal information you provide on this form. We are collecting this information as part of our obligation under **Licensing Act 2003**. Your information will be used to help us fulfil our legal obligation and will not be used for any other purpose. We will not share your data with third parties unless we are required or permitted to do so by law.

Data protection law describes the legal basis for our processing your data as necessary for compliance with a legal obligation. For further information about how Swansea Council uses your personal data, including your rights as a data subject, please see our corporate **privacy notice** on our website (www.swansea.gov.uk/privacynotice).



Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We HUAI CHIN TOH

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal addre 82 BRYNYM	ss of premises or, if none, ordnance survey map OR ROAD	reference or de	escription
Post town	SWANSEA	Postcode	SA1 4JE

Telephone number at premises (if any)		N/A	
Non-domestic rateable value of premises	£		

Part 2 - Applicant details

Pleas appro		as Please tick as		
a)	an ii	ndividual or individuals *	\boxtimes	please complete section (A)
b)	a pe	erson other than an individual *		
	i	as a limited company/limited liability partnership		please complete section (B)
	ii	as a partnership (other than limited liability)		please complete section (B)
	iii	as an unincorporated association or		please complete section (B)

	iv other (for example a statutory corporation)		please complete section (B)
c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)
e)	the proprietor of an educational establishment		please complete section (B)
f)	a health service body		please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales		please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England		please complete section (B)
h)	the chief officer of police of a police force in England and Wales		please complete section (B)
	u are applying as a person described in (a) or (b) elow):	please	e confirm (by ticking yes to one

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a

statutory function or

a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr 🗌 Mrs [Miss	🗌 Ms	Other Title (for example, Rev)	
Surname TOH			names I CHIN	
Date of birth		l am 18 year	s old or 🛛 🛛 Ple	ase tick yes
Nationality MALAY	SIAN			
Current residential address if different fi premises address	rom			
Post town			Postcode	0000
Daytime contact te	lephone numb	er COO		
E-mail address (optional)				

Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9 digit 'share code' provided to the applicant by that service (please see note 15 for information)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr 🗌	Mrs [Miss 🗌]	Ms		Other Title (for example, Rev)	
Surname					Fi	rst na	mes	
Date of birth	า		la	ım 18 ye	ears (old or o	over 🗌 Ple	ease tick yes
Nationality								
checking ser	Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9 digit 'share code' provided to the applicant by that service (please see note 15 for information)							
Current postal address if different from premises address								
Post town							Postcode	
Daytime contact telephone number								
E-mail address (optional)								

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name	
Address	

Registered number (where applicable)	
Description of applicant (for example, partnership, company, uning	corporated association etc.)
Telephone number (if any)	
E-mail address (optional)	
Part 3 Operating Schedule	
When do you want the premises licence to start?	DD MM YYYY 1 3 0 1 2 0 2 2

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD)	MM		YYYY		

Please give a general description of the premises (please read guidance note 1)	
ASIAN RESTAURANR, SUPPLYING HOT FOOD AND BEVERAGE TO BE CONSUME OF	Ν
PREMISE.	

If 5,000 or more people are expected to attend the premises at	
any one time, please state the number expected to attend.	

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Pro	vision of regulated entertainment (please read guidance note 2)	Please tick all that apply
a)	plays (if ticking yes, fill in box A)	
b)	films (if ticking yes, fill in box B)	
c)	indoor sporting events (if ticking yes, fill in box C)	
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	

e)	live music (if ticking yes, fill in box E)	
f)	recorded music (if ticking yes, fill in box F)	
g)	performances of dance (if ticking yes, fill in box G)	
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	
<u>Pro</u>	vision of late night refreshment (if ticking yes, fill in box I)	\square
<u>Sup</u>	pply of alcohol (if ticking yes, fill in box J)	\square
In a	II cases complete boxes K, L and M	

	ard days a		Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
	is (please read nce note 7)			Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read g	uidance note 4	4)
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to u for the performance of plays at different time in the column on the left, please list (please re	s to those list	ed
Sat			6)	Jan galaanoo i	
Sun					

	ns ndard days and ngs (please read dance note 7)		Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
-				Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read g	uidance note 4	4)
Tue					
Wed			State any seasonal variations for the exhibition of films (pread guidance note 5)		ease
Thur					
Fri			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat			(please road		,
Sun					

events Standa timings	r sporting ard days a s (please ace note 7	and read	Please give further details (please read guidance note 4)
Day	Start Finish		
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 5)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 6)
Fri			(picase read guidance note o)
Sat			
Sun			

entert	g or wres ainments	5	Will the boxing or wrestling entertainment take place indoors or outdoors or both –	Indoors	
timing	ard days and s (please read nce note 7)		please tick (please read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read g	juidance note	4)
Tue			-		
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to u for boxing or wrestling entertainment at diffe those listed in the column on the left, please	<u>rent times to</u>	
Sat			guidance note 6)	<u></u> (picaco io	~~
Sun					

timing	ard days a s (please	read	Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors Outdoors	
<u> </u>	nce note 7)		-		
Day	Start	Finish		Both	
Mon			Please give further details here (please read g	uidance note	4)
Tue					
Wed			State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read		
Sat			guidance note 6)		
Sun					

Standa	orded music dard days and gs (please read ance note 7)		Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
•			()	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read g	uidance note 4	4)
Tue			-		
Wed			State any seasonal variations for the playing of recorded <u>music</u> (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read		
Sat			guidance note 6)		
Sun					

dance		-	Will the performance of dance take place indoors or outdoors or both – please tick	Indoors	
timing	ard days and s (please read nce note 7)		(please read guidance note 3)	Outdoors	
Day	Start	Finish		Both	
Mon			Please give further details here (please read (guidance note	4)
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 5)		
Thur					
Fri			Non standard timings. Where you intend to for the performance of dance at different time in the column on the left, please list (please r	<u>es to those lis</u>	sted
Sat			6)	Ser gardanoo	
Sun					

descri falling (g) Standa timings	ing of a s ption to within (e ard days a s (please acc note 7	that e), (f) or and read	Please give a description of the type of entertain providing	ment you will b)e
Day	Start	Finish	Will this entertainment take place indoors or	Indoors	
Mon			<u>outdoors or both – please tick</u> (please read guidance note 3)	Outdoors	
				Both	
Tue			Please give further details here (please read guidance note 4)		
Wed					
Thur			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

	hment	un al	Will the provision of late night refreshment take place indoors or outdoors or both –	Indoors	
timings	ard days and s (please read nce note 7)		se read		
Day	Start	Finish		Both	\square
Mon	11.00 P.M	12.30 A.M	Please give further details here (please read g	uidance note	1)
Tue	11.00 P.M	12.30 A.M			
Wed	11.00 P.M	12.30 A.M	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Thur	11.00 P.M	12.30 A.M			
Fri	11.00 P.M	1.00 A.M	Non standard timings. Where you intend to u for the provision of late night refreshment at those listed in the column on the left, please guidance note 6)	different time	<u>s, to</u>
Sat	11.00 P.M	1.00 A.M			
Sun	11.00 P.M	12.30 A.M			

J

Standa timings	y of alco ard days a s (please ce note 7	and read	Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises Off the premises	
Day	Start	Finish		Both	\square
Mon	9.00 A.M	12.00 A.M	State any seasonal variations for the supply of read guidance note 5)	o <mark>f alcohol</mark> (ple	ease
Tue	9.00 A.M	12.00 A.M			
Wed	9.00 A.M	12.00 A.M			
Thur	9.00 A.M	12.00 A.M	Non standard timings. Where you intend to u for the supply of alcohol at different times to the column on the left, please list (please read	those listed in	<u>n</u>
Fri	9.00 A.M	12.30 A.M			
Sat	9.00 A.M	12.30 A.M			
Sun	9.00 A.M	12.00 A.M			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name HUAI CHIN TOH
Date of birth
Address Type text here
Postcode Otovo
Personal licence number (if known) CER 1412

Issuing licensing authority (if known) CEREDIGION COUNTY COUNCIL

Κ

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	9.00 A.M	12.30 A.M	
Tue	9.00 A.M	12.30 A.M	
Wed	9.00 A.M	12.30 A.M	
Thur	9.00 A.M	12.30 A.M	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)
Fri	9.00 A.M	1.00 A.M	
Sat	9.00 A.M	1.00 A.M	

M Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

b) The prevention of crime and disorder

. CCTV will be provided in the form of a recordable system, capable of providing pictures of evidential quality in all lighting conditions particularly facial recognition. Cameras shall encompass all ingress and egress to the premises, fire exits all areas where the public have access and any external drinking area's. Equipment must be maintained in good working order, the system must continually record whilst the premises is open for licensable activities and during all times when customers remain at the premises. Recordings must be correctly timed and date stamped, recordings must be kept in date order, numbered sequentially and kept for a period of 31 days and handed to a Police Officer/Local Authority Officer on demand. The Premises Licence Holder must ensure that at all times a Designated Premises Supervisor (DPS) or appointed member of staff is capable and competent at downloading CCTV footage in a recordable format either disc or VHS to a Police Officer/Local Authority Officer on demand. The Recording equipment and tapes/discs shall be kept in a secure environment under the control of the DPS or other responsible named individual. An operational daily log report must be maintained, endorsed by signature, indicating the system has been checked and is compliant. In the event of any failings the actions taken are to be recorded. In the event of technical failure of the CCTV equipment, the Premises Licence holder/DPS must report the failure to the Police/Local Authority.

c) Public safety

. An incident recording book, bound in numerical order, shall be maintained at the premises showing details of the date and time of all assaults, injuries, accidents or ejections, as well as details of the members of staff involved, the nature of the incident and the action/outcome. The book must be kept available for inspection by the Police and authorised officers of the Licensing Authority.

d) The prevention of public nuisance

. Notices shall be prominently displayed at all exits requesting patrons to respect the needs of local residents and leave the area quietly.

. No rubbish, including bottles, shall be moved, removed or placed in outside areas between 2200 hours and 0800 hours.

e) The protection of children from harm

. A Challenge 21 proof of age scheme shall be operated at the premises where the only acceptable forms of identification shall bear their photograph, date of birth and a holographic mark.

. Notices shall be clearly displayed in the premises to emphasis to customers the prohibition on providing sales of alcohol to persons under the age of eighteen years.

. A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale. The log shall be available for inspection at the premises by the police or an authorised officer of the Council at all times whilst the premises are open.

. Premises to keep up to date records available for inspection of staff training in respect of age related sales.

Checklist:

Please tick to indicate agreement

•	I have made or enclosed payment of the fee.	\boxtimes
•	I have enclosed the plan of the premises.	\boxtimes
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	\square
•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	\square
•	I understand that I must now advertise my application.	\square
•	I understand that if I do not comply with the above requirements my application will be rejected.	\boxtimes
	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United	\bowtie

Last updated April 2019

Kingdom (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	 Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licesable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15) 		
Signature	HUAI CHIN TOH		
Date	17/12/2021		
Capacity	MANAGER		

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature

Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)								
Post town		Postcode						
Telephone number (if any)								
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)								

Swansea Council is the data controller for the personal information you provide on this form. We are collecting this information as part of our obligation under **Licensing Act 2003**. Your information will be used to help us fulfil our legal obligation and will not be used for any other purpose. We will not share your data with third parties unless we are required or permitted to do so by law.

Data protection law describes the legal basis for our processing your data as necessary for compliance with a legal obligation. For further information about how Swansea Council uses your personal data, including your rights as a data subject, please see our corporate **privacy notice** on our website (<u>www.swansea.gov.uk/privacynotice</u>).